

Residential Parking Program Guidelines (RRP) **(Revised 3/6/2019)**

The DOSP's Chief Executive Officer or designee shall have the authority to create rules, regulations, and guidelines in conformity with **Section 35-196** for the parking of vehicles and the issuance of resident, visitor, or temporary permits -within the Restricted Residential Parking Program (RRP).

Residential pertains to the use of land for premises such as single-family homes (detached buildings used as permanent residence by a single housekeeping unit), duplexes, condominiums and apartment complexes with ten or fewer units, which contain habitable rooms for non-transient occupancy. Hotels, suite hotels, motels, apartment complexes with eleven or more units, boardinghouses and day care centers shall not be considered for an RRP zone.

1. A petition for RRP shall be initiated by the residents (property owners or current tenant) within the proposed residential parking permit area.
2. A petition for RRP shall include all residences within the boundaries of the area where the request is being made. Petitions for half a block or single residences within the block will not qualify for RRP.
3. Residents should inquire about the RRP at Miami Parking Authority, Customer Service Department or at the MPA website at www.miamiparking.com.
4. Petition must include the following information.
 - a. Name, address, telephone number and e-mail address, if available, of the resident who shall be the contact person for the Petition. (Only one Petition is allowed per household).
 - b. The names and address of ALL RESIDENTS of the proposed Residential Parking Permit area.
 - c. Signatures of all Petitioners, even those who are not in favor of the Program. (If there are addresses of people who are absent owners or otherwise can't or won't sign, then they will not be counted).
 - d. Days/Hours of Restriction (approved by MPA recommendation).
 - e. Reason why the Program is needed or not needed.
 - f. Boundaries of area in which program will be implemented.
5. Signed Petition must be forwarded to the Miami Parking Authority.
6. The RRP shall be reviewed by MPA. At least sixty (60%) of the residents within the boundaries where the RRP is being requested must be in favor of the program.

- MPA will verify that all residences within the requested area are included in the petition before it is approved.
7. Once the RRP is approved, MPA will begin the implementation of the program. MPA will send letters to residents, commissioners and NET offices informing of the starting date of the program.
 8. Residents should purchase their yearly residential parking permit decal at the Miami Parking Authority offices located at 40 NW 3rd Street.
 9. Permits shall not guarantee a parking space within a residential parking area and are restricted to the specific RRP zone.
 10. Residents can register up to three (3) vehicles per household. The yearly cost is \$25.00 per permit, per vehicle. The temporary visitor parking permit is \$1.00 per day that must be purchased by a resident of the RRP. There is a maximum of 15 hang tags during any calendar year for visitors' permits. Additional visitors parking permit must be requested in writing or in person at the MPA office at 40 NW 3rd Street.
 11. Residents must show the following documents to purchase the Residential Parking Decal.
 - a. A valid picture ID matching the resident's address.
 - b. Fully Executed Lease of Residence (Lease Agreement or Deed).
 - c. Utility Bill: (FPL bill, phone bill, etc.).
 - d. Current valid motor vehicle registration
 12. Residential Zones will be reviewed and if approved, they will be implemented twice a year (April and October). If the RRP is rejected, residents can re-apply for consideration in twelve (12) months from the rejected request date.
 13. Residents requesting the removal of an existing Residential Parking Program in their neighborhood must sign a Petition for Removal of the Residential Parking Program. Once the signed Petition is received, verified by MPA and at least 60% of the residents vote in favor of removing the program, the Residential Parking Program will be removed.
 14. The parking rates of the Miami Parking Authority are governed by the City of Miami Commission.