

PUBLIC NOTICE

The Department of Off-Street Parking for the City of Miami d/b/a Miami Parking Authority, (“MPA” or the “Authority”) is soliciting proposals for Janitorial Services. The RFP is available in the MPA webpage and it contains specific information related to the scope of work, submission requirements and evaluation criteria.

Proposals must be submitted in one (1) original, five (5) complete bound copies, and one (1) electronic copy on a Flash USB Drive, to the Miami Parking Authority located at **40 NW 3rd Street, Suite 1103, Miami, Florida 33128, on or before 21 November 2018 at 4:00 p.m.** Submissions received past such deadline and/or delivered to any other location shall be deemed not responsive and may not be considered. In the best interest of the MPA, its Chief Executive Officer (or designee) and/or its Board of Directors (“Board”) reserve the right to accept or reject any or all submissions, as well as to waive any minor irregularities, informalities, technicalities, omissions found in any of them and/or re-advertise for new proposals, at MPA’s sole discretion.

Proposals are to be submitted in a sealed envelope bearing the RFP title and number, the name and contact information for the offeror, no later than the specified due date/time. Proposals received after said due date/time may not be considered, no time extensions are be permitted.

The MPA’s tentative schedule for this solicitation is detailed as follows:

Event	Date	Time
Advertisement Date	24 October 2018	N/A
Due Date, Letter of Intent to Respond	29 October 2018	4:00 p.m.
Site Visit	31 October 2018	10:00 a.m.
Due Date, Submission of Written Questions	05 November 2018	4:30 p.m.
Questions & Answers Publicly Available	09 November 2018	4:30 p.m.
Due Date, Submission of Proposals/Closing of Solicitation	21 November 2018	4:00 p.m.