

Residential Parking Program Guidelines (RPP)

The Chief Executive Officer of the Department of Off-Street Parking shall have the authority to create rules, regulations, and guidelines in conformity with **Section 35-196** for the parking of vehicles and the issuance of resident, visitor, or temporary permits - within the Residential Parking Program (RPP).

Residential means as to pertaining to the use of land for premises such as single-family homes (detached buildings used as permanent residence by a single housekeeping unit), duplexes, condominiums and apartment complexes with eight or fewer units, that contain habitable rooms for non-transient occupancy and are designed primarily for living, sleeping, cooking and eating therein. A premise that is designed primarily for living, sleeping, cooking and eating therein will be deemed to be residential in character unless it is actually occupied and used exclusively for other purposes. Hotels, suite hotels, motels, apartment complexes with nine or more units, boardinghouses and day care centers shall not be considered to be residential.

1. A Petition for Residential Parking Permit Program shall be initiated by the residents within the proposed residential parking permit area.
2. Residents should inquire about the RPP at Miami Parking Authority, Customer Service Department, MPA website or the City of Miami N.E.T. offices. The Petition, Ordinance and Guidelines will be available in English, Spanish and Creole. They can be retrieved at the MPA website at www.miamiparking.com.
3. Petition must include the following information.
 - a. Name, address, telephone number and e-mail address, if available, of the resident who shall be the contact person for the Petition. (Only one Petition is allowed per household).
 - b. The names and address of ALL RESIDENTS of the proposed Residential Parking Permit area.
 - c. Signatures of all Petitioners, even those who are not in favor of the Program. (If there are addresses of people who are absent owners or otherwise can't or won't sign it, then they will be not counted).
 - d. Days/Hours of Restriction (approved by MPA recommendation).
 - e. Reason why the Program is needed or not needed.
 - f. Boundaries of area in which program will be implemented.
4. Petition must be forwarded to the Miami Parking Authority and will be distributed to District Commissioners and the NET office.

5. The NET office will schedule community meetings with the residents. The NET office will post an official sign on the block stating the date, time, location and purpose of the meeting. MPA will be present at the meeting and will explain how the program works. The NET office will issue a ballot at the meeting(s) and also make them available at the NET offices. The NET Administrator will establish a standard deadline to vote in favor or against the program. Ballots can be delivered in person or by US mail. The Net Administrator will oversee the approval process in conjunction with the MPA.
6. The RPP shall be approved by the NET Office, the District Commissioner and the Miami Parking Authority. A majority of the residents of the RPP area (51%) of the total number of residents in the stated boundaries must be in favor of the program. (MPA will make sure all residence addresses in the neighborhood are included in the Petition upon approval)
7. Once the RPP is approved, MPA will begin the implementation of the program. MPA will send letters to residents, commissioners and NET offices informing of the starting date of the program. The letters will be sent via US mail and/or Certified Mail.
8. Residents should purchase their yearly residential parking permit decal at the Miami Parking Authority offices located at 190 NE 3rd Street.
9. Permits shall not guarantee a parking space within a residential parking area and are restricted to the specific RPP zone
10. Residents can register up to three (3) vehicles per household. The yearly cost is \$25.00 per permit, per vehicle. The temporary visitor parking permit is \$1.00 per day that must be purchased by a resident of the RPP. There is a maximum of two-week period during any calendar year for visitors' permits. Additional visitors parking permit must be requested in writing or in person at the MPA office at 190 NE 3rd Street.
11. Residents must show at least two of the following documents to purchase the Residential Parking Decal.
 - a. A valid picture ID matching the resident's address.
 - b. Proof of Residence (Lease Agreement or Deed).
 - c. Utility Bill: (FPL bill, phone bill, etc.).
12. Residential Zones will be reviewed and if approved, they will be implemented twice a year (April and October). If the RPP is rejected, residents can re-apply for consideration in twelve (12) months from the rejected request date.
13. The parking rates of the Miami Parking Authority are governed by the City of Miami Commission.